

## ADMINISTRATIVE NOTES

U.S. GOVERNMENT PRINTING OFFICE  
SUPERINTENDENT OF DOCUMENTS  
LIBRARY PROGRAM SERVICE

VOL. 4 NO. 2

MARCH 1983

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### NOAA REORGANIZATION

A reorganization within the National Oceanic and Atmospheric Administration became effective Nov. 29, 1982. The Environmental Data and Information Service (C 55.200:) combined with the National Earth Satellite Service (C 55.500:) to form the National Earth Satellite, Data and Information Service (NESDIS). In addition, the name of the National Climatic Center changed to National Climatic Data Center.

In order to minimize work and confusion the C 55.200: classification will be retained for NESDIS. Publications which were formerly issued by the National Earth Satellite Service will be incorporated into this class. There are no serials or periodicals currently listed in the C 55.500: class so no reclassification will be necessary.

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### SPRING COUNCIL MEETING

The meeting of the Depository Library Council to the Public Printer will take place in Arlington, Virginia, April 27-29, 1983. There will be the usual informal get-together on Tuesday at the meeting place, the lobby of the Sheraton National Hotel, 6:00 P.M., for first-time attenders, new Depository Librarians, and all old hands to go to dinner.

Rooms are available at the meeting site: Sheraton National Hotel, Columbia Pike & Washington Boulevard, Arlington, VA 22204, PHONE: (703) 521-1900, Single and Double: \$52.00 + tax, (NOTE: This is a special rate for people who are attending the Council meeting). The easiest way to reach the meeting site is from National Airport. Every half hour the Sheraton Courtesy Van delivers people from there to the Hotel.

Less expensive motels in nearby Old Town, Alexandria, Virginia are: Alexandria Econo Lodge Motel, 700 North Washington Street, Alexandria, VA 22314, PHONE: (703) 836-5100, Single: \$35.95 + tax; Double (one bed): \$39.95 + tax; Double (two beds): \$42.95 + tax.

Quality Inn Town, 808 North Washington Street, Alexandria, VA 22314, PHONE: (703) 548-3500, Single: \$40.00 + tax; Double: \$42.00 + tax.

Best Western - Olde Colony Motor Lodge, 1000 North Washington Street, Alexandria, VA 22313, PHONE: (703) 548-6300, Single & Double: \$46.00 + tax, (NOTE: This is a special rate for people attending GPO meetings and is authorized by Ms. Woody). Best Western also has a Van Shuttle from National Airport.

Make your reservations soon! A preliminary agenda will be sent to depositories in the near future.

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## RETROSPECTIVE CATALOGING

The Library Division will begin retrospective processing of International Joint Commission Publications and of publications that Library Division, Library Programs Service, received from the Colorado State University Libraries.

Depository Librarians had notified the International Joint Commission that the Government Printing Office was not distributing the Commission's publications in the depository library program. The Commission then sent the Library Division approximately 150 titles which have now received a Superintendent of Documents classification number.

Colorado State University Libraries were awarded a Title II-C grant from the U.S. Department of Education to catalog U.S. Government publications. The U.S. Government publications became part of Colorado State's library collection, but were never processed by the Government Printing Office.

Under the Title II-C grant approximately 15,000 volumes were cataloged under AACR I cataloging rules using full MARC bibliographical records. The library assigned a local SuDocs classification number to each item, and all cataloging records were input into OCLC.

By previous agreement with the Government Printing Office, Colorado State shipped GPO duplicate documents and photocopied title pages on each cataloged document. The Library Division began classifying and cataloging these materials on February 24, 1983. Only the International Joint Commission and the Colorado State publications that can be converted to microfiche will be surveyed for distribution to depository libraries. All publications will be classified and cataloged.

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### MICROFICHE CLAIMS

The Depository Administration Branch orders 15 "claim" microfiche sets for each title distributed to depository libraries. If more than 15 "claim" copies are needed, the silver microfiche is returned to the contractor for duplication. Microfiche duplication is a 6 to 8 week process.

Depository Libraries have been sending duplicate, follow-up copies of claim forms to GPO, rather than waiting the requisite 6 to 8 weeks after the initial claim. To alleviate this problem of duplication, GPO will begin confirming receipt of claim forms when there will be a delay in claim fulfillment; GPO will return to the requesting library a copy of their claim form stamped with this notice:

This claim is being processed by GPO.  
Please allow 6 to 8 weeks for delivery.

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O.M.B. - "Report on Eliminations, Consolidations, and Cost  
Reductions of Government Publications"

The Library Programs Service received a copy of OMB's list of 2,000 titles to be consolidated or terminated. There are two titles involved 1—"Report on Eliminations, Consolidations, and Cost Reductions of Government Publications" which is classed PrEx 2.2: G74, and 2—"Pamphlet and Recurring Periodic Study and Complete Data List" which is classed PrEx 2.14: P19. The one title falls under bibliographies and lists of publications "item number" 854-E, SuDoc number PrEx 2.14:, and is currently in the process of being surveyed. Since L.P.S. feels that both titles should be distributed before the survey can be completed, the depository libraries will receive both titles under the general publication "item number" 854 sometime in April. This is the same "item number" that is assigned to the title "Report on Eliminations, Consolidations, and Cost Reductions of Government Publications".

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SPECIAL NOTICE

"SEPARATE SHIPMENT" SHIPPING LISTS

This special notice concerns shipping lists 17,839-S and 17,859-S, "separate shipments" dated March 14 and March 22, 1983.

During the past six months there has been a dramatic increase in the number of claims for non-receipt of "separate shipment" shipping lists, prompting Management of the Library Programs Service to conduct a study on ways to reduce the number of claims that fall in this category.

After considering several possible solutions to this problem we decided to compile and produce a weekly list of titles mailed as separate packages.

The first weekly list received for titles mailed as separate packages was shipping list 17,839-S, covering the week March 7-11, 1983. It was mailed on March 14, 1983. The second was shipping list 17,859 covering the week March 14-18, 1983. It was mailed on March 22, 1983. Similar weekly shipping lists will follow.

Please hold claims for non-receipt of "separate shipments" for a reasonable period of time before submitting them, as it will take several days to complete the mailing of all the titles that appear on these lists.

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"BE A FRIEND" LIST CORRECTION

In the "Be a Friend" list recently sent to depository libraries, one Kansas address was incorrectly entered. It should be:

KANSAS	Bob Walter	Axe Library Pittsburg State University Pittsburg, KS 66762	(316) 231-7000 ext 431
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PLEASE NOTE: We will try to keep the "Be a Friend" list up-to-date. In the event of changes of persons, addresses, or phone number, please drop a note to:

U.S. Government Printing Office  
Chief, Library Division  
5236 Eisenhower Avenue  
Alexandria, VA 22304

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SERIALS/PERIODICALS UPDATE

- A 92.10/7:(date) Dairy Products. Frequency change from quarterly to monthly with 1983.
- A 101.17:(date) Foreign Animal Disease Report. Frequency change to quarterly with Vol. 10-1 June 1982.
- A 110.10:(date) Food News for Consumers. Frequency change from irregular to 4 issues a year beginning with Winter 1983.
- CC 1.12/a:(v.nos. & nos.) Federal Communications Commission Reports. Frequency change from weekly to monthly with Vol. 91, no. 1, Oct. 1982.
- D 104.15/3:(date) Research in Biological and Medical Sciences. Annual Progress Report. Item 352-E. Title change to: Walter Reed Army Institute of Research Annual Progress Report.
- E 3.33:(date) Energy Information Directory. Item 435-E-8. No longer sold as a GPO subscription.
- ED 1.3/2:(date) Bulletin. Item 455-A-12. Frequency change from monthly to quarterly.
- ED 1.124:(date) Fall Enrollment in Higher Education. Item 460-A-54. Title change to: Fall Enrollment in Colleges and Universities. Formerly classed HE 19.325:
- HE 20. 4003/2-2:(date) National Clearinghouse for Poison Control Centers Directory. Item 480-B. Title change to: Directory of United States Poison Control Centers and Services with 1983 issue.
- Ju 10.13:(date) Juror Utilization in U.S. District Courts. Item 717-Y. Title change to: Grand & Petit Juror Service in U.S. District Courts.
- LC 19.3/2:(v.nos. & nos.) Update. Item 806-A-4. Frequency change from bimonthly to quarterly with Jan. - Mar. 1982, Vol. 5, no. 3.
- PrEx 7.16/4:(nos.) South and East Asia Report. Item 1067-L-12 (microfiche) Title change to: Southeast Asia Report.
- PrEx 7.20:(nos.) Near East/North Africa Report. Item 1067-L-7 (microfiche) Title change to: Near East/South Asia Report.

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## DISCONTINUED TITLES

D 101.22:310-1(nos.)

Consolidated Index of Army Publications and Blank Forms.  
Item 327-E. This new Publication replaces the following discontinued titles:

Index of Administrative Publications. D 101.22:310-1/(nos.)

Index of Blank Forms. D 101.22:310-2/(nos.)

Military Publication: Index of Training Publications Manual.  
D 101.22:310-3/(nos.)

Index of Technical Publications. D 101.22:310-4/(nos.)

Military Publication: Index of Supply Catalogs and Supply Manual. D 101.22:310-6/(nos.)

E 3.15:(date)

Quarterly Report. Energy Information Report to Congress.  
Item 434-A-3. Discontinued with 3rd quarter 1982. Information will be contained in March, June, Sept. and Dec. issues of Monthly Energy Review (E 3.9:(date), Item 434-A-2)

PrEx 7.16/5:(nos.)

Vietnam Report. Item 1067-L-12 (microfiche) Discontinued after 1982 issues.

PrEx 7.22/3:(nos.)

USSR Report. Life Sciences. Item 1067-L-13 (microfiche)  
Discontinued after 1982 issues.

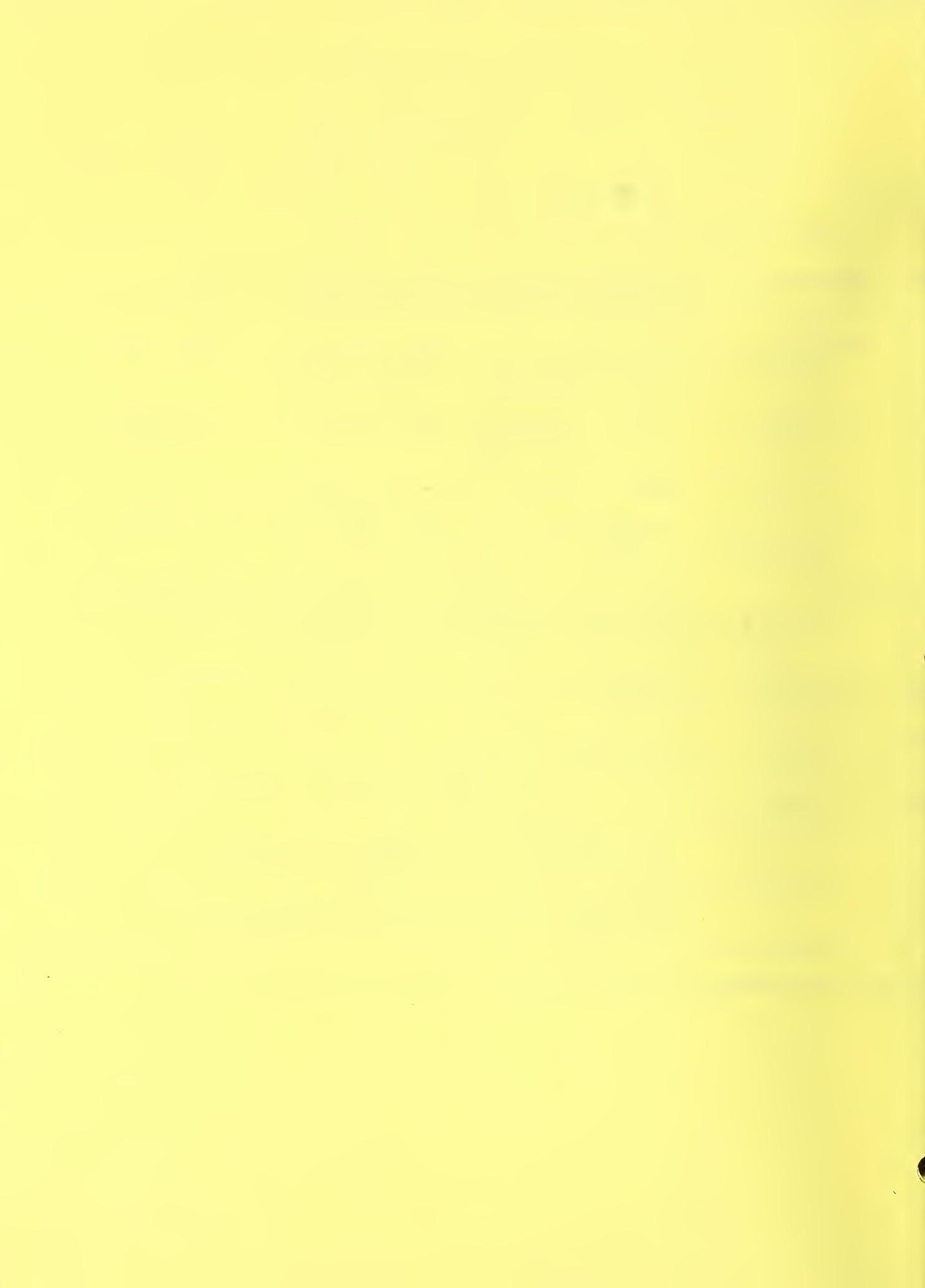
PrEx 7.21/2:(nos.)

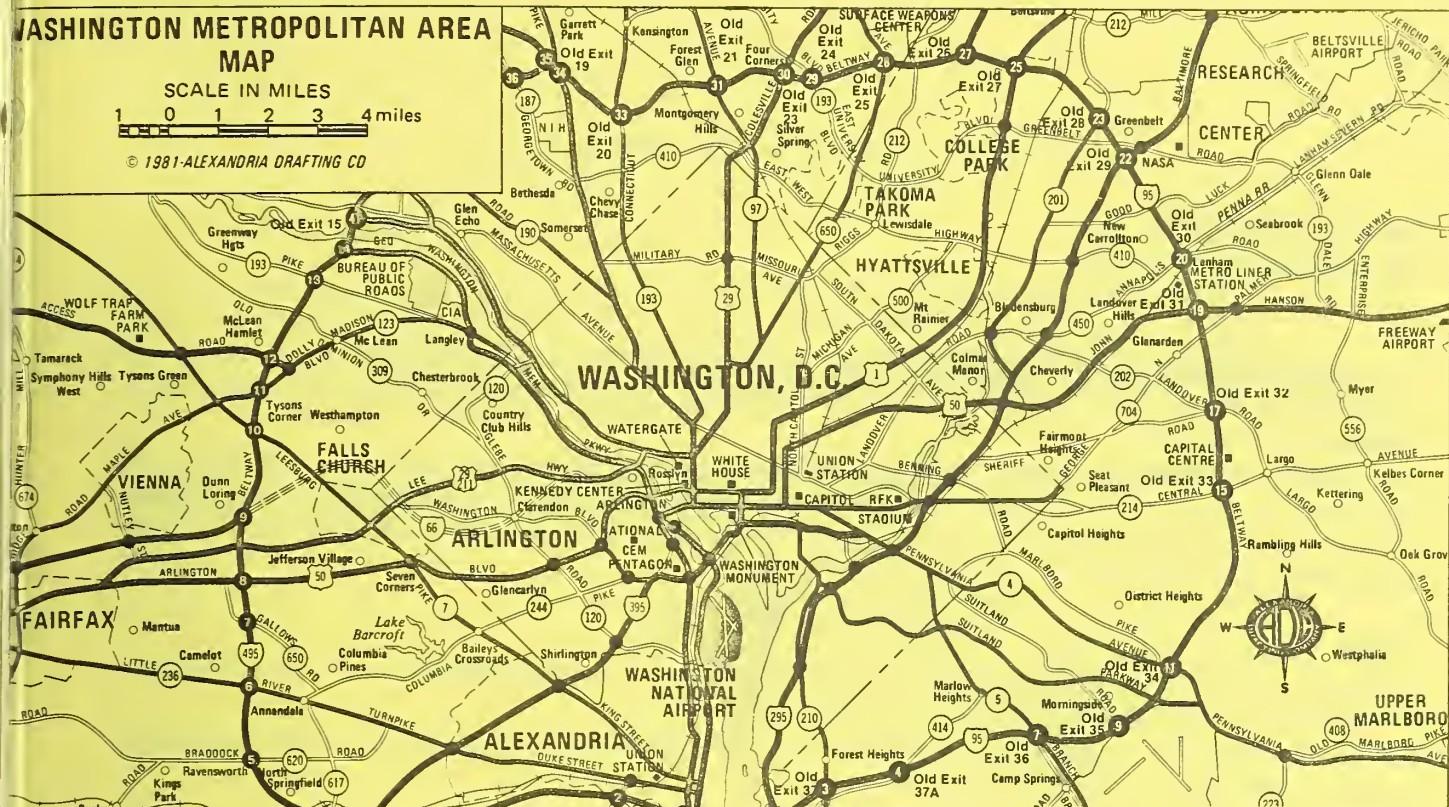
USSR Report. Construction and Equipment. Item 1067-L-13  
(microfiche) Continued by:

USSR Report. Construction and Related Industry.  
PrEx 7.21/3-2:(nos.) Item 1067-L-13 (microfiche)

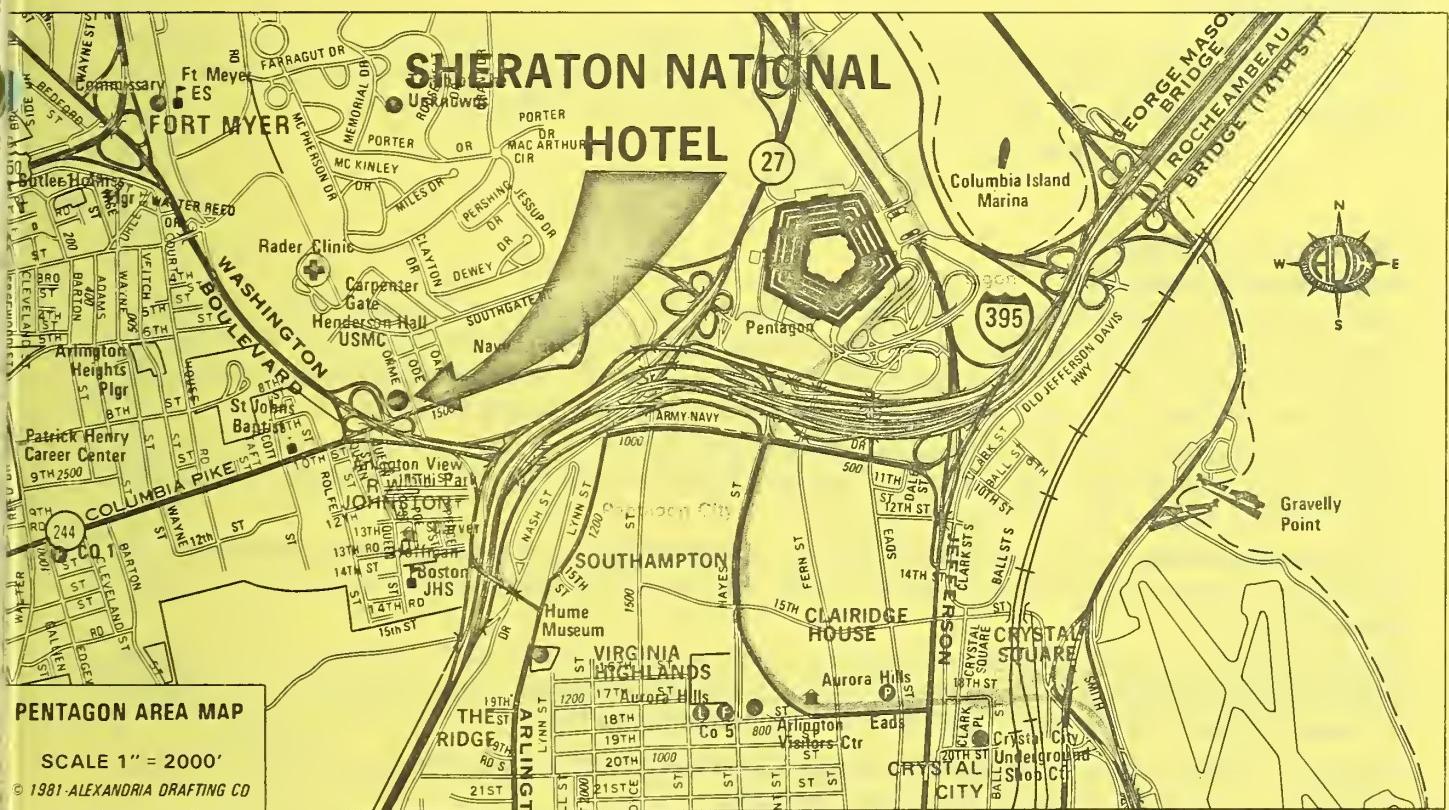
USSR Report. Machine Tools and Metal Working Equipment.  
PrEx 7/21/3-3:(nos.) Item 1067-L-13 (microfiche)

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STOCK NO 3-2-10



PENTAGON AREA MAP

SCALE 1" = 2000'

© 1981 ALEXANDRIA DRAFTING CO

STOCK NO 1-1-86

**FROM NORTH:**  
TAKE I-95 SOUTH TO I-395 NORTH,  
EXIT WASHINGTON BLVD/COLUMBIA PIKE  
(FOLLOW FOOD & LODGING SIGNS)

**FROM SOUTH:**  
TAKE I-95 NORTH TO I-395,  
EXIT WASHINGTON BLVD/COLUMBIA PIKE  
(FOLLOW FOOD AND LODGING SIGNS)

## **TRANSPORTATION**

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### **Air**

The **Sheraton National Hotel** provides courtesy transportation to and from National Airport every half hour from 6:30AM until 11:00PM. For your convenience, direct dial telephones are located at each baggage pick-up area.

From Dulles International Airport, the **Sheraton National** is serviced by Airport Limousine departing every hour on the half hour. In addition, four runs are made daily directly to the **Sheraton National Hotel**. Pick-up from the hotel is by reservation. Current cost of the limo service is \$7.00-\$8.50. For more information and reservations call 532-1000.

### **Metro**

Transportation to and from a metro stop, Pentagon and Crystal City is provided on a request basis on our regularly scheduled airport run.

For more information regarding the Metrorail and Metrobus hours of operation, routes and fares, contact Front Desk or call 637-2437.

### **Tour Information**

The Tourmobile provides an excellent way to see Washington at your own pace. You may pick up Tourmobile at Arlington Cemetery, in very close proximity to the hotel - or downtown. No reservations necessary - buy your ticket from the driver and get on and off as often as you like.

Ticket Price (one day): \$5.00 adult  
\$3.00 children 2-11

## **LOCAL ATTRACTIONS**

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**Custis-Lee Mansion (Arlington House)** - Built between 1802 and 1817 by George Washington Parke Custis (Martha Washington's grandson), it became the home of Robert E. Lee, following his marriage in the house in 1831 to Custis's daughter Mary Ann Randolph Custis. **Arlington National Cemetery**, established in 1864, surrounds the mansion. Open to the public. Admission free.

**Arlington Cemetery** - Memorial to those who fought and died for our country. It contains the Tombs of the Unknown and the Kennedy graves. In adjacent Rosslyn is the site of the U.S. Marine Corps "Iwo Jima" Memorial and the Netherlands Carillon.

**Old Town Alexandria** - Home of **Gatsby's Tavern**, **Christ Church** and the **Friendship Firehouse** - this beautifully restored area contains many homes built during the 18th century, as well as a unique shopping area.

**Mount Vernon** - Home of George Washington from 1754 until his death in 1799. The Mansion House has been carefully maintained, its dependencies and grounds restored. Nine miles south via George Washington Memorial Parkway. Open to the Public. Admission fee.

**Pentagon** - Headquarters of the **Department of Defense**, is one of the world's largest office buildings, virtually a city in itself. Metro Station Tours available.

**Crystal City** - Home of top corporations and government agencies. Washington's most convenient and prestigious urban complex with the popular **Crystal City Underground Shopping Complex**. Metro Station.

**-SOVIET ACQUISITION OF WESTERN TECHNOLOGY-**

Soviet Acquisition of Western Technology, PrEx 3.2:So 8, Item Number 856-A-2 was distributed on Shipping List 17,711-S dated January 20,1983, as "Paper/Microfiche Distribution." Operation Exodus has reprinted the publications and a limited number of paper copies are now available for those selecting libraries that have already received the microfiche.

If you, as a depository, desire to receive this special offer, return this form properly marked with your library number and address to:

Western Technology  
U.S. Government Printing Office  
Library Division (Mail Stop: SLLA)  
5236 Eisenhower Avenue  
Alexandria, Virginia 22304

U.S. GOVERNMENT PRINTING OFFICE  
SUPERINTENDENT OF DOCUMENTS  
WASHINGTON, D.C. 20402

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